

Degree Certificate Requests

To request a reprint of your degree certificate:

Alumni who graduated prior to 2010 should contact the University of London to request a replacement copy of their certificate: go to their website and follow the instructions: <https://www.london.ac.uk/current-students/student-services/requesting-transcript>

LBS is still able to print transcripts for Alumni who graduated prior to 2010.

If you graduated from 2010 onwards and would like a reprint of your degree certificate, please complete the following request form: **Degree certificates**

Using this form, you can request a new hard copy, PDF version, or both.

To place an order, you will need to provide your:

- LBS number
- Full legal name
- Programme of study (e.g. MBA2015 etc.)
- Date of Award

Certificates are printed by an external supplier. Print orders are placed on the final working day of each month and there is then a lead time of three weeks for production and shipping. The PDF is generated during the print process, so the delivery time remains largely the same.

London Business School degree certificate enquiries should be directed to degreecertificates@london.edu

To request a degree transcript or verification letters:

If you require official letters relating to your degree, a verification letter, or a copy of your transcripts, please contact your Programme Office.

Programme	Contact
MBA	mbateam@london.edu
EMBA Global	askEMBAGlobal@london.edu
EMBA London and Dubai	askEMBALondon@london.edu askEMBADubai@london.edu
Masters in Analytics and Management	mamteam@london.edu mailto:jmcshane@london.edu
Masters in Finance	mifteam@london.edu
Masters in Financial Analysis	mfateam@london.edu
Masters in Management	mimteam@london.edu
Sloan	asksloan@london.edu

Further questions:

For more information on the London Business School alumni network please visit london.edu/alumni or contact alumnirelations@london.edu