

## LBS Online | Insight Series FAQs

Gain a deeper understanding of essential business topics through our range of bite-sized courses. Embark on a self-paced journey from anywhere in the world, across the span of a month.

- **Do I need to complete the whole LBS Online Insight Series course?**  
To optimise your learning experience, you are expected to complete all activities and assignments on the course.
- **How does the course work?**  
The course is made up of self-paced activities, assignments and a live online session with a member of our faculty. There are opportunities throughout the course for peer-to-peer learning. You can complete the self-paced activities at your own pace, though you are expected to complete them before the live session with faculty. Attendance at this live session is mandatory, though the session will be recorded and made available to all course participants.
- **What does a learning week consist of?**  
Our Insight Series online courses typically require between 6 to 8 hours of commitment, across a month. This is broken down into:
  - Up to 60 minutes of pre-recorded faculty content
  - 30 min – 1 hr of reading and key learning materials
  - Between 4 and 6 hrs of learning activities
- **Can I complete the programme in my own time?**  
Yes. Our self-paced online learning courses are created to suit your busy work schedule.
- **Are there any formal exams?**  
There are no formal exams for our LBS online courses.
- **Do you offer any discounts?**  
We offer a 25% discount for London Business School Alumni.  
If you are an organisation or group looking for a specific or multiple online courses or are keen to enrol a bulk number of participants, please do get in touch and we can help find the best solution for you.
- **Can I pay in instalments?**

No. All payments are taken in one transaction through the payment platform.

- Are all your courses delivered by LBS staff and faculty?  
All our online courses are either led by London Business School faculty or feature contributions from faculty. The delivery team is typically made up of a one or more members of faculty and a Delivery Programme Manager.
- Do I get a certificate once I've completed the programme?  
Yes, you will get a digital certificate of achievement upon completion of the course.
- What is the application process?  
You can apply to the course of your choice online. It is important to provide detail and clarity regarding your role and learning objectives in relation to the course. Acceptance is automatic. Spaces on our programmes can fill up quickly so we encourage you to apply early. For some partner programmes, the online education provider handles the registration process and will answer any questions you have about the programme, and whether it's right for you.
- What payment methods do you accept?  
If your application is successful, you will receive an enrolment confirmation email with details of how to pay online. And an invoice will be sent 2 working days later to your invoice nominee with details of alternative methods of payments. This includes bank transfer or paying over the phone.
- Do you charge VAT?  
We do not charge VAT for our online courses.
- Will I have time for work calls and meetings?  
Yes, these courses can be completed while you work. On courses with live faculty sessions, these sessions last between 60 and 120 minutes and will always be recorded if you are unable to attend.
- Are there any terms and conditions?  
Yes, please review our Terms and Conditions for more information. Ending your participation in the course (which includes any substitutions, transfers, or postponements) must be confirmed via email to the Online Admissions Office. Cancellations received more than six weeks before the programme starts aren't subject to any penalty.

- What if I need to cancel?

Providing you inform us in writing no less than six weeks before the courses start date, you won't be charged a cancellation or transfer fee. Read our full terms and conditions [here](#).

- What level of English is required?

All of our courses are conducted in English and participants are expected to be able to understand, and contribute to, what can be very fast-paced class discussions.

- Will I have to do any preparation before attending the course?

You'll receive communication from a member of the course delivery team on the course start date. The information we send will direct you to our online learning platform which will include the course timetable, pre-course reading and preparation work, and an introduction to your fellow participants.

- Do you offer any scholarships?

Unfortunately, we are not currently able to offer scholarships for our online courses. However, we do offer several scholarships for exceptional senior female leaders on our Senior Executive Programme, Accelerated Development Programme and our Women in Leadership programme. Find out more [here](#)